

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
14TH MARCH 2023 AT THE MISSION HALL, HAZELBEACH AT 7.00PM.**

PRESENT: Cllr H Dyer (chair)
Cllr B Evans
Cllr R Diggle
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr G Wilson

Also In attendance: PC Neil Lees of the Milford Haven Community Policing Team who spoke on his role in the Community and was present for the duration of the meeting.
Mrs Maureen Davies (local resident)

APOLOGIES: None received.

The Clerk was in attendance (Jane Clark)

33/23 DECLARATIONS OF INTEREST

Cllr R Diggle declared an interest in the letter from Mastlebridge Village Hall as he is a serving member of the committee.

34/23 APPLICATION FOR CO-OPTION

Mr Steve Thomas had been interviewed with regard to co-option to council prior to the start of the meeting and after a short debate it was unanimously agreed that he be co-opted.

RESOLVED: That Mr Steve Thomas be co-opted to Council.

35/23 CHAIRMAN'S ANNOUNCEMENTS

The Chair, Cllr H Dyer at attending the switching on ceremony at the new solar park and also the finishing ceremony. He had also attended a meeting of the Shared Site Community Liaison Committee along with Cllrs B Evans and G Wilson. Cllr Dyer had also attended a meeting regarding the floating turbines which would involve 25gw or floating offshore energy, costing £1b per gw.

Cllr R Diggle had attended the meeting to discuss the siting of the new hospital when concern was expressed about the removal of A & E from Withybush. There are three possible sites – 2 at Whitland and 1 at St Clears. St Clears is the smallest site but the road access is easier. It is 8 or 9 minutes longer from the A40. It is a done deal that a business case will be sent to Welsh Govt to build the new hospital. Withybush and Glangwili will be Community Hospitals for minor injuries but at some point, major incidents and A & E will be located at the new hospital due for completion in 2030. If A & E is moved from Withybush all serious incidents will go to Morryston and

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Cardiff but Withybush will have a function. Cllr Diggle was thanked for attending this very important meeting and passing on the above information.

36/23 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 14th February 2023 were proposed and seconded and agreed as a true record.

37/23 MATTERS ARISING

The following matters were raised:

- a) Minute 19/23a) Contact Sean Tilling by telephone.
- b) Minute 19/23 b) Remind PCC about tree on Honeyborough Green
- c) Minute 19/23 c) The pavements in Waterston and on Military Road have been cleared back from the hedge and are much wider now.
- d) The lettering for the No Horses sign has been ordered.
- e) Minute 26/23 the internal auditor had confirmed her appointment.
- f) Minute 27/23 Mr Smith had confirmed he will take over the maintenance of both red phone boxes.
- g) Minute 31/23 a) Purchase of new defibrillator be discussed at April meeting with possible location at St Tudwal's church (Clerk to check with Rev A Chadwick). Members were advised that Dragon LNG would be placing a defibrillator within the village of Waterston, outside of the refinery gates for easier public access.
- h) Minute 31/23 d) Members were advised that the new planters had been planted up by councillors and their families. It was suggested that volunteers be sought on our FB page to maintain the boxes on the railings at Hazelbeach.

38/23 PUBLIC PARTICIPATION

Mrs Maureen Davies, a local resident was present and asked about the 20mph limit on Leonardston Road. She felt that more repeater signs were necessary, especially at Hazelbeach end. It was agreed to request PCC to carry out a speed check on this road.

39/23 UPDATE ON ACCOUNTS TO 28TH FEBRUARY 2023

- a) Bank Account Reconciliations Summary showing a balance of £9,202.64 in the Current Acct, £19,635.15 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £29,2975.37 (gross) and expenditure of £15,329.42 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the above information be accepted.**

40/23 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark March salary	£231.80
b) PAYE for March	£57.03
c) Infinity Play UK Ltd – Yearly playpark inspections fee.	£1,872.00
d) Edge IT Systems Ltd – Band increase fee accts software	£82.80
e) Audit Wales charge of audit 2020-21	£ 200.00

41/23 **PURCHASE OF CORONATION MUGS**

Members were still unsure as to how many mugs to order and it was agreed that the clerk would inspect the latest census figures for under 18's and to find out what Neyland Town Council were going to purchase for local school children which included children from Llanstadwell.

RESOLVED: **That Census figures be checked for numbers of under 18's in Llanstadwell area and that NTC be asked what arrangements they were making for Neyland schoolchildren.**

42/23 **PLAY PARK INSPECTION REPORTS**

The March reports had not yet been received and they would be forwarded as soon as possible. Reports to be checked that all jobs that have been carried out have been removed from the report. Cllr Dyer offered to fill the hole at Hazelbank play area.

RESOLVED: **That the March reports be forwarded as soon as possible and checks made that all completed works are removed from the report.**

43/23 **REVIEW OF INTERNAL AUDIT for 2022-23**

It was agreed that this be carried out at the April meeting.

44/23 **APPT OF REPRESENTATIVES TO JOINT BURIAL BOARD**

Cllr G Wilson had indicated that he wished to stand down as Council representative on the Burial Board and therefore two new representatives needed to be appointed. Mr Steve Thomas, who had been co-opted earlier in this meeting had indicated his willingness to sit on the BB and Cllr R Diggle had indicated that he would be available to sit on the Board from June onwards.

RESOLVED: **That Cllr Steve Thomas and Cllr R Diggle be appointed as representatives on the Neyland & Llanstadwell Joint Burial Board.**

45/23 **TO CONSIDER SALE OF SERVICES AGREEMENT**

A Sale of Services agreement had been received from Infinity Play Ltd for the monthly and annual inspection package for the three play areas at Hazelbank, Waterston and Jordanston at a cost of £1,638 plus VAT, a slight increase on the £1,560 for last year. This quote was agreed.

RESOLVED: **That the Sale of Services Agreement in the sum of £1,638 plus VAT be accepted and signed.**

46/23 **PLANNING APPLICATIONS**

The following planning application was considered:

- a) 22/1048/PA: Erection of a single detached dwelling together with alterations to existing vehicular access at land rear of Claremont House, Military Road, Mastlebridge, SA73 1ER – Members were happy to support this application but expressed concerns about the access.

47/23 **APPROVAL OF COUNCIL POLICIES**

The following council policies were agreed:

- a) Whistleblowing Policy b) Social Media Policy c) Health & Safety Policy d) Employees Code of Conduct and the Clerk was asked to ascertain whether there was a Whistleblowing Officer at PCC and if so ask permission to use their services if required.

RESOLVED: **That the above policies be agreed and accepted and information be obtained as to whether there is a Whistleblowing Officer at PCC.**

48/23 **CORRESPONDENCE**

The following correspondence had been received.

- a) Urdd Gobaith Cymru – request for donation – no action.
- b) PCC Landscape Character Assessment LDP Supp Planning Guidance Consultation 22nd February to 26th May 2023 – noted.
- c) OVW – report on how we have complied with Section 6 of the Environment Act (1016) to enhance biodiversity – clerk to prepare.
- d) OVW – Training Needs Survey – members to respond.
- e) Welsh Cyfle Cymru information – noted.
- f) SPG Consultation on Seascapes and Trees and Woodland – no action.
- g) OVW Training Dates. – noted.
- h) OVW News Bulletin – noted.
- i) IRPW Annual Report 2023 – new determinations accepted.
- j) UK shared Prosperity Fund Seminar. – noted.
- l) Proposed Pembrokeshire Lido Park- noted.
- m) P&CC Here for Your events – noted.

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- n) Fareshare Cymru in Pembs – noted.
- o) Request from Mastlebridge Village Hall for funding for Coronation Party – agreed to contribute £150.00.

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ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr P Roberts advised Members that he had repaired the bench at Mastlebridge and he was thanked for this work.
- b) Cllr Diggle asked whether PCC authorised local bus routes.

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DATE OF NEXT MEETING

The next meeting will be held on Tuesday 11th April 2023 at 7.00pm.

The meeting closed at 9.25pm

Signed.....Chair.....date

Signed.....Clerk